

# LMU Payroll

This schedule is subject to change without notice as deemed necessary by the Payroll Office

**DEC 2019 - JAN 2021**

| Payroll Group | Pay Period Begins | Pay Period End    | Human Resources (HR) Payroll Changes & Pay Request Cutoff Date & Time |                   | Timesheet Due Date                  | MyTime Cutoff time Supervisor approved <i>before 9:30 am</i> : | Pay Date          | Changed Due To:                                     |
|---------------|-------------------|-------------------|---|-------------------|-------------------------------------|--|-------------------|---|
| <b>BW</b>     | 11/17/2019        | 11/30/2019        | Monday, December 02, 2019   | 12:00 noon        | Monday, December 02, 2019           |  | 12/6/2019         |   |
| SM - Faculty  | 12/1/2019         | 12/15/2019        | Monday, December 09, 2019   | 12:00 noon        | N/A                                 | N/A  | 12/13/2019        |   |
| <b>BW</b>     | 12/1/2019         | 12/14/2019        | Monday, December 16, 2019   | 12:00 noon        | Monday, December 16, 2019           |  | 12/20/2019        |   |
| SM - Faculty  | <b>12/16/2019</b> | <b>12/31/2019</b> | <b>Monday, December 16, 2019</b>                                      | <b>12:00 noon</b> | N/A                                 | N/A  | <b>12/20/2019</b> | <b>Christmas/New Year Holidays &amp; Leave days</b> |
| <b>BW</b>     | <b>12/15/2019</b> | <b>12/28/2019</b> | <b>Thursday, December 19, 2019</b>                                    | <b>12:00 noon</b> | <b>Wednesday, December 18, 2019</b> | <b>5 p.m. deadline</b>   | <b>1/3/2020</b>   | <b>Contact your supervisor for questions</b>        |
| SM - Faculty  | 1/1/2020          | 1/15/2020         | Thursday, January 09, 2020  | 12:00 noon        | N/A                                 | N/A  | 1/15/2020         |   |
| <b>BW</b>     | 12/29/2019        | 1/11/2020         | Monday, January 13, 2020  | 12:00 noon        | Monday, January 13, 2020            |  | 1/17/2020         |   |
| SM - Faculty  | 1/16/2020         | 1/31/2020         | Monday, January 27, 2020  | 12:00 noon        | N/A                                 | N/A  | 1/31/2020         |   |
| <b>BW</b>     | 1/12/2020         | 1/25/2020         | Monday, January 27, 2020  | 12:00 noon        | Monday, January 27, 2020            |  | 1/31/2020         | <b>3rd paydate in the month</b>                     |
| SM - Faculty  | 2/1/2020          | 2/15/2020         | Monday, February 10, 2020   | 12:00 noon        | N/A                                 | N/A  | 2/14/2020         |   |
| <b>BW</b>     | 1/26/2020         | 2/8/2020          | Monday, February 10, 2020   | 12:00 noon        | Monday, February 10, 2020           |  | 2/14/2020         |   |
| SM - Faculty  | 2/16/2020         | 2/29/2020         | Monday, February 24, 2020   | 12:00 noon        | N/A                                 | N/A  | 2/28/2020         |   |
| <b>BW</b>     | 2/9/2020          | 2/22/2020         | Monday, February 24, 2020   | 12:00 noon        | Monday, February 24, 2020           |  | 2/28/2020         |   |
| <b>BW</b>     | 2/23/2020         | 3/7/2020          | Monday, March 09, 2020  | 12:00 noon        | Monday, March 09, 2020              |  | 3/13/2020         |   |
| SM - Faculty  | 3/1/2020          | 3/15/2020         | Monday, March 09, 2020  | 12:00 noon        | N/A                                 | N/A  | 3/13/2020         |   |
| <b>BW</b>     | 3/8/2020          | 3/21/2020         | Monday, March 23, 2020  | 12:00 noon        | Monday, March 23, 2020              |  | 3/27/2020         |   |
| SM - Faculty  | 3/16/2020         | 3/31/2020         | Wednesday, March 25, 2020   | 12:00 noon        | N/A                                 | N/A  | 3/31/2020         |   |
| <b>BW</b>     | <b>3/22/2020</b>  | <b>4/4/2020</b>   | <b>Thursday, April 02, 2020</b>                                       | <b>12:00 noon</b> | <b>Wednesday, April 01, 2020</b>    | <b>5 p.m. deadline</b>   | <b>4/8/2020</b>   | <b>Cesar Chavez &amp; Good Friday</b>               |
| <b>BW</b>     | 4/5/2020          | 4/18/2020         | Monday, April 20, 2020  | 12:00 noon        | Monday, April 20, 2020              |  | 4/24/2020         |   |
| SM - Faculty  | 4/1/2020          | 4/15/2020         | Tuesday, April 07, 2020   | 12:00 noon        | N/A                                 | N/A  | 4/15/2020         |   |
| <b>BW</b>     | 4/19/2020         | 5/2/2020          | Monday, May 04, 2020  | 12:00 noon        | Monday, May 04, 2020                |  | 5/8/2020          |   |
| SM - Faculty  | 4/16/2020         | 4/30/2020         | Friday, April 24, 2020  | 12:00 noon        | N/A                                 | N/A  | 4/30/2020         |   |
| <b>BW</b>     | 5/3/2020          | 5/16/2020         | Monday, May 18, 2020  | 12:00 noon        | Monday, May 18, 2020                |  | 5/22/2020         |   |
| SM - Faculty  | 5/1/2020          | 5/15/2020         | Monday, May 11, 2020  | 12:00 noon        | N/A                                 | N/A  | 5/15/2020         |   |
| <b>BW</b>     | 5/17/2020         | 5/30/2020         | Monday, June 01, 2020   | 12:00 noon        | Monday, June 01, 2020               |  | 6/5/2020          |   |
| SM - Faculty  | 5/16/2020         | 5/31/2020         | Friday, May 22, 2020  | 12:00 noon        | N/A                                 | N/A  | 5/29/2020         |   |
| <b>BW</b>     | 5/31/2020         | 6/13/2020         | Monday, June 15, 2020   | 12:00 noon        | Monday, June 15, 2020               |  | 6/19/2020         |   |
| SM - Faculty  | 6/1/2020          | 6/15/2020         | Tuesday, June 09, 2020  | 12:00 noon        | N/A                                 | N/A  | 6/15/2020         |   |
| <b>BW</b>     | <b>6/14/2020</b>  | <b>6/27/2020</b>  | <b>Friday, June 26, 2020</b>  | <b>12:00 noon</b> | <b>Thursday, June 25, 2020</b>      | <b>5 p.m. deadline</b>   | <b>7/2/2020</b>   | <b>Independence Day</b>                             |
| SM - Faculty  | 6/16/2020         | 6/30/2020         | Wednesday, June 24, 2020  | 12:00 noon        | N/A                                 | N/A  | 6/30/2020         |   |
| <b>BW</b>     | 6/28/2020         | 7/11/2020         | Monday, July 13, 2020   | 12:00 noon        | Monday, July 13, 2020               |  | 7/17/2020         |   |
| SM - Faculty  | 7/1/2020          | 7/15/2020         | Thursday, July 09, 2020   | 12:00 noon        | N/A                                 | N/A  | 7/15/2020         |   |
| <b>BW</b>     | 7/12/2020         | 7/25/2020         | Monday, July 27, 2020   | 12:00 noon        | Monday, July 27, 2020               |  | 7/31/2020         | <b>3rd paydate in the month</b>                     |
| SM - Faculty  | 7/16/2020         | 7/31/2020         | Monday, July 27, 2020   | 12:00 noon        | N/A                                 | N/A  | 7/31/2020         |   |

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|---------------|-------------------|-------------------|---|-------------------|-------------------------------------|--|-------------------|--|
| <b>BW</b>     | 7/26/2020         | 8/8/2020          | Monday, August 10, 2020   | 12:00 noon        | Monday, August 10, 2020             |  | 8/14/2020         |  |
| SM - Faculty  | 8/1/2020          | 8/15/2020         | Monday, August 10, 2020   | 12:00 noon        | N/A                                 | N/A  | 8/14/2020         |  |
| <b>BW</b>     | 8/9/2020          | 8/22/2020         | Monday, August 24, 2020   | 12:00 noon        | Monday, August 24, 2020             |  | 8/28/2020         |  |
| SM - Faculty  | 8/16/2020         | 8/31/2020         | Tuesday, August 25, 2020  | 12:00 noon        | N/A                                 | N/A  | 8/31/2020         |  |
| <b>BW</b>     | <b>8/23/2020</b>  | <b>9/5/2020</b>   | <b>Friday, September 04, 2020</b>                                     | <b>12:00 noon</b> | <b>Thursday, September 03, 2020</b> | <b>5 p.m. deadline</b>   | <b>9/11/2020</b>  | <b>Labor Day 9/7</b>   |
| <b>BW</b>     | 9/6/2020          | 9/19/2020         | Monday, September 21, 2020  | 12:00 noon        | Monday, September 21, 2020          |  | 9/25/2020         |  |
| SM - Faculty  | 9/1/2020          | 9/15/2020         | Wednesday, September 09, 2020   | 12:00 noon        | N/A                                 | N/A  | 9/15/2020         |  |
| <b>BW</b>     | 9/20/2020         | 10/3/2020         | Monday, October 05, 2020  | 12:00 noon        | Monday, October 05, 2020            |  | 10/9/2020         |  |
| SM - Faculty  | 9/16/2020         | 9/30/2020         | Thursday, September 24, 2020  | 12:00 noon        | N/A                                 | N/A  | 9/30/2020         |  |
| <b>BW</b>     | 10/4/2020         | 10/17/2020        | Monday, October 19, 2020  | 12:00 noon        | Monday, October 19, 2020            |  | 10/23/2020        |  |
| SM - Faculty  | 10/1/2020         | 10/15/2020        | Thursday, October 08, 2020  | 12:00 noon        | N/A                                 | N/A  | 10/15/2020        |  |
| <b>BW</b>     | 10/18/2020        | 10/31/2020        | Monday, November 02, 2020   | 12:00 noon        | Monday, November 02, 2020           |  | 11/6/2020         |  |
| SM - Faculty  | 10/16/2020        | 10/31/2020        | Monday, October 26, 2020  | 12:00 noon        | N/A                                 | N/A  | 10/30/2020        |  |
| <b>BW</b>     | 11/1/2020         | 11/14/2020        | Monday, November 16, 2020   | 12:00 noon        | Monday, November 16, 2020           |  | 11/20/2020        |  |
| SM - Faculty  | 11/1/2020         | 11/15/2020        | Friday, November 06, 2020   | 12:00 noon        | N/A                                 | N/A  | 11/13/2020        |  |
| <b>BW</b>     | 11/15/2020        | 11/28/2020        | Monday, November 30, 2020   | 12:00 noon        | Monday, November 30, 2020           |  | 12/4/2020         |  |
| SM - Faculty  | 11/16/2020        | 11/30/2020        | Friday, November 20, 2020   | 12:00 noon        | N/A                                 | N/A  | 11/30/2020        | <b>Thanksgiving Holiday<br/>11/26 &amp; 11/27</b>                          |
| <b>BW</b>     | 11/29/2020        | 12/12/2020        | Monday, December 14, 2020   | 12:00 noon        | Monday, December 14, 2020           |  | 12/18/2020        |  |
| SM - Faculty  | 12/1/2020         | 12/15/2020        | Wednesday, December 09, 2020  | 12:00 noon        | N/A                                 | N/A  | 12/15/2020        |  |
| SM - Faculty  | <b>12/16/2020</b> | <b>12/31/2020</b> | <b>Wednesday, December 16, 2020</b>                                   | <b>12:00 noon</b> | <b>N/A</b>                          | <b>N/A</b>   | <b>12/22/2020</b> | <b>Christmas/New Year Holidays</b>   |
| <b>BW</b>     | <b>12/13/2020</b> | <b>12/26/2020</b> | <b>Monday, December 21, 2020</b>                                      | <b>12:00 noon</b> | <b>Thursday, December 17, 2020</b>  | <b>5 p.m. deadline</b>   | <b>12/28/2020</b> | <b>Contact your supervisor for questions.<br/>3rd paydate in the month</b> |
| <b>BW</b>     | 12/27/2020        | 1/9/2021          | Monday, January 11, 2021  | 12:00 noon        | Monday, January 11, 2021            |  | 1/15/2021         |  |
| SM - Faculty  | 1/1/2021          | 1/15/2021         | Monday, January 11, 2021  | 12:00 noon        | N/A                                 | N/A  | 1/15/2021         |  |
| <b>BW</b>     | 1/10/2021         | 1/23/2021         | Monday, January 25, 2021  | 12:00 noon        | Monday, January 25, 2021            |  | 1/29/2021         |  |
| SM - Faculty  | 1/16/2021         | 1/31/2021         | Monday, January 25, 2021  | 12:00 noon        | N/A                                 | N/A  | 1/29/2021         |  |