

"REVISED" (on 1/11/18) - Combined Payroll Schedule

DEC 2017 - JAN 2019

Payroll Group	Pay Period Begins	Pay Period End	Human Resources (HR) Payroll Changes & Pay Request Cutoff Date & cutoff time:		Timesheet Due Date	MyTime Cutoff time Supervisor approved <i>before 9:30 am</i> :	Pay Date	Changed Due To:
BW	11/19/2017	12/2/2017	Monday, December 04, 2017	12:00 noon	Monday, December 04, 2017		12/8/2017	
SM - Faculty	12/1/2017	12/15/2017	Monday, December 11, 2017	12:00 noon	N/A	N/A	12/15/2017	
*BW	12/3/2017	12/16/2017	Friday, December 15, 2017	12:00 noon	Thursday, December 14, 2017	*5 p.m. deadline	12/21/2017	Contact your supervisor for questions
SM - Faculty	12/16/2017	12/31/2017	Friday, December 15, 2017	12:00 noon	N/A	N/A	12/21/2017	Christmas/New Year Holidays & Leave days
*BW	12/17/2017	12/30/2017	Wednesday, December 20, 2017	12:00 noon	Thursday, December 14, 2017	*5 p.m. deadline	1/5/2018	Contact your supervisor for questions
SM - Faculty	1/1/2018	1/15/2018	Monday, January 08, 2018	12:00 noon	N/A	N/A	1/12/2018	
BW	12/31/2017	1/13/2018	Friday, January 12, 2018	12:00 noon	Thursday, January 11, 2018	5 p.m. deadline	1/19/2018	Dr. MLK Jr. Holiday
SM - Faculty	1/16/2018	1/31/2018	Thursday, January 25, 2018	12:00 noon	N/A	N/A	1/31/2018	
BW	1/14/2018	1/27/2018	Monday, January 29, 2018	12:00 noon	Monday, January 29, 2018		2/2/2018	
SM - Faculty	2/1/2018	2/15/2018	Friday, February 09, 2018	12:00 noon	N/A	N/A	2/15/2018	
BW	1/28/2018	2/10/2018	Monday, February 12, 2018	12:00 noon	Monday, February 12, 2018		2/16/2018	
SM - Faculty	2/16/2018	2/28/2018	Thursday, February 22, 2018	12:00 noon	N/A	N/A	2/28/2018	
BW	2/11/2018	2/24/2018	Monday, February 26, 2018	12:00 noon	Monday, February 26, 2018		3/2/2018	
BW	2/25/2018	3/10/2018	Monday, March 12, 2018	12:00 noon	Monday, March 12, 2018		3/16/2018	
SM - Faculty	3/1/2018	3/15/2018	Friday, March 09, 2018	12:00 noon	N/A	N/A	3/15/2018	
BW	3/11/2018	3/24/2018	Thursday, March 22, 2018	12:00 noon	Wednesday, March 21, 2018	5 p.m. deadline	3/28/2018	Holidays: 3/29 C. Chavez & 3/30 Good Friday (BW 3rd payday of the month)
SM - Faculty	3/16/2018	3/31/2018	Thursday, March 22, 2018	12:00 noon	N/A	N/A	3/28/2018	C. Chavez & Good Friday Holidays
BW	3/25/2018	4/7/2018	Monday, April 09, 2018	12:00 noon	Monday, April 09, 2018		4/13/2018	
BW	4/8/2018	4/21/2018	Monday, April 23, 2018	12:00 noon	Monday, April 23, 2018		4/27/2018	
SM - Faculty	4/1/2018	4/15/2018	Monday, April 09, 2018	12:00 noon	N/A	N/A	4/13/2018	
BW	4/22/2018	5/5/2018	Monday, May 07, 2018	12:00 noon	Monday, May 07, 2018		5/11/2018	
SM - Faculty	4/16/2018	4/30/2018	Tuesday, April 24, 2018	12:00 noon	N/A	N/A	4/30/2018	
BW	5/6/2018	5/19/2018	Monday, May 21, 2018	12:00 noon	Monday, May 21, 2018		5/25/2018	
SM - Faculty	5/1/2018	5/15/2018	Wednesday, May 09, 2018	12:00 noon	N/A	N/A	5/15/2018	
BW	5/20/2018	6/2/2018	Monday, June 04, 2018	12:00 noon	Monday, June 04, 2018		6/8/2018	
SM - Faculty	5/16/2018	5/31/2018	Thursday, May 24, 2018	12:00 noon	N/A	N/A	5/31/2018	Memorial Day Holiday need xtra day for DD
BW	6/3/2018	6/16/2018	Monday, June 18, 2018	12:00 noon	Monday, June 18, 2018		6/22/2018	
SM - Faculty	6/1/2018	6/15/2018	Monday, June 11, 2018	12:00 noon	N/A	N/A	6/15/2018	
BW	6/17/2018	6/30/2018	Friday, June 29, 2018	12:00 noon	Thursday, June 28, 2018	5 p.m. deadline	7/6/2018	Independence Day
SM - Faculty	6/16/2018	6/30/2018	Monday, June 25, 2018	12:00 noon	N/A	N/A	6/29/2018	
BW	7/1/2018	7/14/2018	Monday, July 16, 2018	12:00 noon	Monday, July 16, 2018		7/20/2018	

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SM - Faculty	7/1/2018	7/15/2018	Monday, July 09, 2018	12:00 noon	N/A	N/A	7/13/2018	
BW	7/15/2018	7/28/2018	Monday, July 30, 2018	12:00 noon	Monday, July 30, 2018		8/3/2018	
SM - Faculty	7/16/2018	7/31/2018	Wednesday, July 25, 2018	12:00 noon	N/A	N/A	7/31/2018	
BW	7/29/2018	8/11/2018	Monday, August 13, 2018	12:00 noon	Monday, August 13, 2018		8/17/2018	
SM - Faculty	8/1/2018	8/15/2018	Thursday, August 09, 2018	12:00 noon	N/A	N/A	8/15/2018	
BW	8/12/2018	8/25/2018	Monday, August 27, 2018	12:00 noon	Monday, August 27, 2018		8/31/2018	3rd payday of the month
SM - Faculty	8/16/2018	8/31/2018	Monday, August 27, 2018	12:00 noon	N/A	N/A	8/31/2018	
BW	8/26/2018	9/8/2018	Monday, September 10, 2018	12:00 noon	Monday, September 10, 2018		9/14/2018	
BW	9/9/2018	9/22/2018	Monday, September 24, 2018	12:00 noon	Monday, September 24, 2018		9/28/2018	
SM - Faculty	9/1/2018	9/15/2018	Monday, September 10, 2018	12:00 noon	N/A	N/A	9/14/2018	
BW	9/23/2018	10/6/2018	Monday, October 08, 2018	12:00 noon	Monday, October 08, 2018		10/12/2018	
SM - Faculty	9/16/2018	9/30/2018	Monday, September 24, 2018	12:00 noon	N/A	N/A	9/28/2018	
BW	10/7/2018	10/20/2018	Monday, October 22, 2018	12:00 noon	Monday, October 22, 2018		10/26/2018	
SM - Faculty	10/1/2018	10/15/2018	Tuesday, October 09, 2018	12:00 noon	N/A	N/A	10/15/2018	
BW	10/21/2018	11/3/2018	Monday, November 05, 2018	12:00 noon	Monday, November 05, 2018		11/9/2018	
SM - Faculty	10/16/2018	10/31/2018	Thursday, October 25, 2018	12:00 noon	N/A	N/A	10/31/2018	
BW	11/4/2018	11/17/2018	Thursday, November 15, 2018	12:00 noon	Wednesday, November 14, 2018	5 p.m. deadline	11/21/2018	11/22 & 11/23 Thanksgiving Bank Holiday need xtra day for DD
SM - Faculty	11/1/2018	11/15/2018	Thursday, November 08, 2018	12:00 noon	N/A	N/A	11/15/2018	
BW	11/18/2018	12/1/2018	Monday, December 03, 2018	12:00 noon	Monday, December 03, 2018		12/7/2018	
SM - Faculty	11/16/2018	11/30/2018	Monday, November 26, 2018	12:00 noon	N/A	N/A	11/30/2018	
*BW	12/2/2018	12/15/2018	Monday, December 17, 2018	12:00 noon	Monday, December 17, 2018		12/21/2018	
SM - Faculty	12/1/2018	12/15/2018	Monday, December 10, 2018	12:00 noon	N/A	N/A	12/14/2018	
SM - Faculty	12/16/2018	12/31/2018	Monday, December 17, 2018	12:00 noon	N/A	N/A	12/21/2018	Christmas/New Year Holidays
*BW	12/16/2018	12/29/2018	Thursday, December 20, 2018	12:00 noon	Monday, December 17, 2018	*5 p.m. deadline	1/4/2019	Contact your supervisor for questions Christmas/New Year Holidays
BW	12/30/2018	1/12/2019	Monday, January 14, 2019	12:00 noon	Monday, January 14, 2019		1/18/2019	
SM - Faculty	1/1/2019	1/15/2019	Wednesday, January 09, 2019	12:00 noon	N/A	N/A	1/15/2019	
BW	1/13/2019	1/26/2019	Monday, January 28, 2019	12:00 noon	Monday, January 28, 2019		2/1/2019	
SM - Faculty	1/16/2019	1/31/2019	Friday, January 25, 2019	12:00 noon	N/A	N/A	1/31/2019	

***NOTE: NOTICE THE MYTIME DEADLINES ARE FOR DIFFERENT PAYPERIODS.**