

## Paying for Tuition

Making financial arrangements (either by making payment in full or setting up a payment plan) is one of the processes to be completed online prior to the beginning of each semester.

All students registered as of July 1, 2020 will receive an electronic bill (eBill) that will be available through the [Student Account Center](#). Bills are run once a month. An email notification will be sent to the student's LMU Lion email account when a new eBill is available for viewing. If you would like a parent, guardian or other third party to have access to your eBill, please be sure to set them up as an authorized user in the Student Account Center.

Making payment arrangements for tuition, fees, room, board and miscellaneous charges must be completed electronically via the Student Account Center.

The Student Account Center can be accessed via the [Student Accounts](#) website. You can also log in directly to the Student Account Center or through your [LMU PROWL](#) account by clicking the Student Services Tab and then Student Accounts and Billing.

### **The Student Account Center, available 24 hours a day, 7 days a week:**

- Is a private and secure means for students to make payments, make deposits, view account activity and billing statements.
- Allows students to set up authorized users for secure third party access.
- Allows students and authorized users to store payment methods for quick and easy payment access.
- Allows students to enroll in a payment plan and set up future scheduled payments.
- Allows student to set up bank account information to have refunds deposited directly into a bank account.

Please visit our website for a budget calculator to help you in estimating your cost of attendance as well as a Student Account Center user's guide, and please note, a student must be registered in classes before setting up a payment plan.

### **Refunds:**

Refunds will be processed electronically. Students must log in to the Student Account Center to set up a refund account. To request a refund, please send an email to [refund@lmu.edu](mailto:refund@lmu.edu). Refunds for the Fall 2020 semester will begin to be processed beginning the first day of classes.

### **It is the student's responsibility to monitor his/her account online through the Student Account Center:**

You may check the status of your account at any time by logging in to the Student Account Center. In addition, notification regarding student account activity will be sent via email to your LMU Lion email account. If you would like a parent, guardian or other third party to have access to your student account, please set them up as an authorized user in the Student Account Center. Federal Regulations prohibit our office from discussing your student account with anyone, unless authorized by you through the Student Account Center.

### **Mailing in a payment:**

We strongly encourage you to use our private and secure online system, which insures not only the timely processing of all transactions but also the accuracy of all postings. If you choose to mail in a payment, please include the student's LMU ID number on all checks. Mail payments to:

Loyola Marymount University  
Student Financial Services – VDA, Suite 250  
1 LMU Drive  
Los Angeles, CA 90045-2659

### **Domestic Wire Payments:**

Please contact the Student Accounts office at 310.338.2711 or at [studacct@lmu.edu](mailto:studacct@lmu.edu) to obtain our domestic wire transfer information.

### **International Wire Payments:**

LMU has an International Payment Portal to provide you with an easy and secure method to make payments from your home country. This portal allows you to save on bank fees and exchange rates, access multilingual customer support, and track your payment from start to finish, including when your payment reaches our school.

How to pay:

- Go to <https://payment.flywire.com/pay/payment>
- Select your country of origin and choose your preferred payment method
- Follow the instructions provided and track your payment via email/text notifications

For any questions, contact the Customer Support Team at [support@flywire.com](mailto:support@flywire.com) or via other methods here: <https://help.flywire.com/hc/en-us>

**Financial Aid:**

If you are expecting financial aid to cover part of your expenses, please be sure you have completed all financial aid requirements and have accepted your aid prior to payment plan enrollment. Failure to complete all requirements may result in a calculated monthly payment larger than expected until all requirements have been met.

If financial aid covers all of your expenses and you have completed all of your requirements and accepted your aid, there is no need to log in to the Student Account Center to set up payment arrangements. If you have not completed your requirements, you will be expected to make a payment by the payment deadline. Please allow at least 48 hours after accepting your aid before logging in to the Student Account Center to pay the balance due or enrolling in a payment plan. If you have a credit on your account as a result of financial aid, you may use all or part of that credit to purchase Flexi dollars by sending an email to [flexi@lmu.edu](mailto:flexi@lmu.edu). Please log in to PROWL to check your financial aid status.

**Housing and Meal Plans:**

Meal plan selections are arranged through the [Student Housing Office](#). Please visit their site for more information.

Full-time undergraduate students, who wish to purchase a meal plan or “S” dollars, must also go through the Student Housing Office.

**Parking Permits:**

All students registered in 7 or more semester hours will automatically be charged for parking via their student account. Students who choose not to bring a vehicle may opt-out of this parking charge via an online form in LMU Park. Please check the Parking and Transportation webpage, [www.lmu.edu/parking](http://www.lmu.edu/parking), for updates and instructions. For questions or comments please email them at [parking@lmu.edu](mailto:parking@lmu.edu).

**Health Insurance Waiver:**

All students enrolled in 7 or more semester hours are required to have accident and health insurance coverage. The accident portion is mandatory and may not be waived. However, the health portion may be waived if you have comparable coverage. Proof of comparable coverage must be submitted through the online waiver process each academic year by the waiver deadline listed below. Deadlines will be strictly enforced. **Beginning July 1, 2020** please visit [www.aetnastudenthealth.com](http://www.aetnastudenthealth.com). In the box entitled “*Find your school*” type in “Loyola Marymount University” and select “Loyola Marymount University/Loyola Law School.” Once you are on the LMU insurance page click on “Waive: Student Health Insurance Plan.” Please note, you must be enrolled in 7 or more semester hours by the time you log in to waive the insurance.

*(Waivers for the sickness portion of the insurance must be completed every year. All waivers must be submitted through the AETNA portal. Students who do not complete a waiver prior to the deadline will automatically be enrolled and charged the premium amount).*

**Tuition Insurance Protection:**

LMU has arranged with A.W.G. Dewar, Inc. to provide a Tuition Refund Insurance Plan that will provide coverage for tuition costs if medical problems, including mental health issues, require withdrawal from school before a semester ends.

Undergraduate students will be automatically enrolled in the Tuition Refund Insurance Plan. The charge for the Plan is \$165.50 per semester and will be included in the first bill of each Fall and Spring semester. The Plan does not cover Summer sessions.

Students who do not wish to participate in the Tuition Refund Insurance Plan can opt out by waiving coverage for the entire academic year through the online Tuition Refund Insurance Plan waiver process beginning July 1, 2020. Students need to log on to <http://tuitionprotection.com/lmu> and click on the tuition insurance waiver icon. The deadline for opting out of the Tuition Refund Insurance Plan is August 30, 2020 by 5:00 PM/ PST.

Graduate students who wish to purchase the plan may do so by visiting the Dewar’s web site at [www.collegerefund.com](http://www.collegerefund.com)

**Important deadlines for Fall 2020 are as follows:**

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| Fall payment plans open  | July 1, 2020                  |
| Last day to set up on a 5 month payment plan without incurring a late fee (\$100)<br><i>(If registering on or after July 19, 2020, set up a payment plan or pay in full before the next payment deadline to avoid a late fee.)</i> | July 19, 2020                 |
| Payment due  | July 20, 2020                 |
| Deadline to waive Tuition Insurance Protection   | August 30, 2020 (5 p.m./ PST) |
| Late registration ends   | September 4, 2020             |
| Deadline to add/drop course and receive 100% Tuition Credit  | September 4, 2020             |
| Deadline to opt out of parking permit  | September 4, 2020             |

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| Deadline to complete health insurance waiver | October 2, 2020 (5 p.m./ PST) |
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If you have any questions, please feel free to contact us at 310.338.2711 (8:30 a.m. – 4:30 p.m. PST), Fax 310.338.2325, or Email: [studacct@lmu.edu](mailto:studacct@lmu.edu). We will make every effort to respond to your written request within 24 to 48 hours.